LIVINGSTON COUNTY COMMUNITY MENTAL HEALTH AUTHORITY BOARD
622 E. GRAND RIVER AVENUE, HOWELL MI 48843 – BOARD ROOM

Draft

MEETING MINUTES
FULL BOARD
TUESDAY JULY 28, 2026

MEMBERS PRESENT:	☐ **OPEN SEAT** (VACATED BY S. SLATON) ☐ **L. BERRY-BOBOVSKI** ☒ **P. BRIDGE** ☒ **R. GARBER** – BOARD CHAIR ☒ **M. IKLE** ☐ **C. NAGY**	☒ **I. NAUMOWICZ** ☒ **M. PAIGE** ☒ **M. PIZZIMENTI** ☒ **M. SERIO** –VICE & COMM. CHAIR ☒ **S. VANDEMERGEL** ☒ **A. YURKANIN**- BOARD SECRETARY
MEMBER(S) ABSENT:	**L. BERRY-BOBOVSKI, C. NAGY**	
OTHERS PRESENT	C. CONKLIN K.AULETTE A.BOWERS	J. LAFAVOR

1. **CALL TO ORDER**: Meeting called to order by: **R. Garber** at **6:00 PM**.

2. **Roll Call**:

3. **APPROVAL OF AGENDA: AGENDA DATED JULY 28, 2026**

> ☒ **MOTION TO APPROVE THE AGENDA, AS PRESENTED.**
> ☐ **MOTION TO APPROVE THE AGENDA, AS MODIFIED:**
> **MOVED BY: M. Pizzimenti / SECONDED BY: M. Ikle**
> ☒ **MOTION PASSED 9 / 0**
> ☐ **MOTION FAILED**

4. **CALL TO THE PUBLIC:** ☒ **None.** ☐

5. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED JUNE 30, 2026**

> ☒ **MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.**
> ☐ **MOTION TO APPROVE THE MINUTES, AS MODIFIED:**
> **MOVED BY: M. Serio / SECONDED BY: A. Yurkanin**
> ☒ **MOTION PASSED 9 / 0**
> ☐ **MOTION FAILED**

6. **BOARD ADMINISTRATION:** ☐ **None** ☒ **Item(s) Noted Below**
   a) Per-Diem For Special Meetings / Functions: ☒ None ☐ Items Noted Below

b) Event Announcement(s): ☒ None ☐ Item(s) Noted Below

c) Livingston County Board of Commissioners:
Resolution number 2026-01-006 approving New appointments to the LCCMHA board:
Idelle Naumowicz...Term expires 12.31.2028

7. CONSENT AGENDA:

8. EXECUTIVE DIRECTOR'S REPORT:

a) MERS – Defined Benefit (DB) Plan / Annual Actuarial Valuation Report December 31, 2025 / Presentation by MERS / J. LaFavor – Regional Manager – Informational

b) Delegated Contract Approach July 2026 Report / Informational

c) Wait List Update / Informational

d) Agency & Community Updates / Informational

e) Joint Commission Final Accreditation Report and 60-day follow-up / Informational

f) FY27 CMHA ASSOCIATION BUDGET AND DUES PROPOSAL

Discussion was held.

MOVED BY: A. Yurkanin / SECONDED BY: S. Vandemergel

Motion to approve FY27 CMHAM annual dues in the amount of $16,236, as presented.

☒ **MOTION PASSED 9 / 0**

☐ **MOTION FAILED**

g) MEMO: BOILER REPLACEMENT – 622 EAST GRAND RIVER

Discussion was held. Board member M. Ikle requested that the amount of the replacement and/or repair of the two boilers at the 622 E. Grand River building be revised from not to exceed $40,000 to an increase of not to exceed $75,000 due his previous experience. In addition, there was discussion to research if a ductless sytem would be a better option.

MOVED BY: M. Ikle / SECONDED BY: A. Yurkanin

Motion to approve the replacement and/or repair of two (2) boilers at the 622 E. Grand River location; total costs will not exceed $75,000, as presented. Effective 07/29/2026.

☒ **MOTION PASSED 9 / 0**

☐ **MOTION FAILED**

9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) FY26 Finance Report / Informational

b) MEMO: ROOF REPLACEMENT - 622 EAST GRAND RIVER, ONE-STORY PORTION

Discussion was held.

MOVED BY: M. Serio / SECONDED BY: S. Vandemergel

Motion to approve a roof replacement on the one-story portion of the building at 622 E. Grand River, with contractor Roofing PD; total costs will not exceed the proposal and contingency allowance amount, as presented. Effective 07/29/2026.

☒ **MOTION PASSED 9 / 0**

☐ **MOTION FAILED**

c) **Executive Director Regional and Local Policy Summary/ Informational**

d) CMHPSM Revised Policy #557: Medication Administration, Medical Storage and Other Medical Treatment

Discussion was held.

Moved by: M. Ikle/ Seconded by: M. Pizzimenti

Motion to approve revised CMHPSM Policy 557: Medication Administration, Medical Storage and Other Medical Treatment. Effective once regionally approved.

☒ **Motion Passed 9 / 0**

☐ **Motion Failed**

e) LCCMHA Revised Policy #358: Drug Free Workplace

Discussion was held.

Moved by: S. Vandemergel / Seconded by: I. Naumowicz

Motion to approve revised LCCMHA Policy 358: Drug Free Workplace. Effective 07/29/2026.

☒ **Motion Passed 9 / 0**

☐ **Motion Failed**

10. CMHPSM (REGION 6): ☐ **None** ☒ **Item(s) Noted Below**

a) Event Announcement(s): ☐ None ☒ Items Noted Below

- Next Regional Board Meeting Date: 08/12/2026

11. CMHAM: ☒ **None** ☐ **Item(s) Noted Below**

a) Event Announcement(s): ☒ None ☐ Items Noted Below

12. BOARD CORRESPONDENCE: ☐ **None** ☒ **Item(s) Noted Below**

a) Health Oaks Quarterly Report

13. NEW BUSINESS: ☒ **None** ☐ **Item(s) Noted Below**

14. OLD BUSINESS: ☐ **None** ☒ **Item(s) Noted Below**

a) Parking Lot Items:

1.) R. Garber spoke on how it would be helpful to the Board to prospective from LCCMHA Consumers and requested that a member/ members of the Consumer Action Panel attend a Board meeting every six months.

15. CALL TO THE PUBLIC: ☒ **No Response**

16. ADJOURNMENT: The meeting adjourned at 7:10 PM

Respectfully Submitted: **Approved By:**

Angela Bowers **Recording Secretary**	**Andrew Yurkanin** **Board Secretary**	**Date**